

WEST POINT INN ASSOCIATION

BOARD OF DIRECTORS MEETING

Monday, February 11, 2019, 7:00 PM

220 Nellen Ave

Marin Municipal Water District

Board Room

Corte Madera, CA 94925

MINUTES

Meeting called to order at **7:00** pm by President Chris Marcuse

Board Attendees: Bonnie Jones, Don Keeley, Wayne Koide, Bob Newcomer, Mark Northcross, Jim Parton, Johanna Sistek

Board Members Absent: Patti Schmidt

Others present: Jean Jefferies - Secretary

Matt Leffert & Mia Monroe- One Tam

Jennifer Greene- Reservations

Pete Martin- Fire & Safety

Nita Winter & Rob Badger- Members

APPROVAL OF MINUTES

- Minutes of January 14 Board Meeting
Move; Wayne; Second: Bonnie; Vote: Unanimous

PRESIDENT'S REPORT

- Meeting w/MMWD
*see January meeting minutes attached
- New B&G Priorities
 - Toby cabin windows
 - 10'x12' section of the deck (SE corner) needs to be replaced. MMWD has the redwood raw material that needs to be milled and the price negotiated.
 - railing between the Toby and Honeymoon cabins
 - spring box (\$5k member donations received so far) and septic projects

TREASURER'S REPORT, Mark Northcross

- Cash position \$175k
- Donations coming in for "Let it Flow" campaign
- January bookings down but no need to draw any conclusions
- 4% rise in minimum wage factored into budget
- overnight use fee budget \$200k (2017 actual); allows buffer for 'red flag' days
- the way the budget is controlled is with B/G expenses- \$50k budgeted

OLD BUSINESS

- Changes to Emig Cabin reservations procedures – Reservations Policy Manual & Website (guest Jennifer Greene, Reservationist, to answer questions)

Currently:

-on weekends (Friday & Saturday nights) the Emig cabin is often booked as a “Whole Inn” booking which means it is not available for an individual booking including a person with disabilities, thus making it difficult for a person with disabilities to access the Emig cabin on weekends- one barrier to accessing the cabin.

- on the reservation website, a member without ADA disabilities can reserve the Emig cabin with the understanding that if a person with disabilities wants to reserve the cabin on those dates the member will be moved to another non-ADA room or cabin. However, the reservation shows as “reserved” on the reservation system. It was discussed that this lack of clarity and misinformation on the reservation website has led to the feeling that the Emig cabin has a reputation of being difficult to reserve for people with disabilities.

Motion: Emig ADA cabin reservations will be left open for individuals with disabilities up until 7 days in advance of booking as of July 1, 2019 reservations.

Move: Johanna; Second: Jim Parton; Opposed: Bob Newcomer; Motion Carries

NEW BUSINESS

- Presentation by One Tam (guests: Mia Monroe & Matt Leffert)

Mt Tam’s geography includes lands managed by the Marin Municipal Water District (MMWD), National Park Service, California State Parks, Marin County Parks along with the nonprofit Golden Gate National Parks Conservancy, visitors, and community members. One Tam has helped Mt Tam’s four land management agencies work faster, more efficiently and collaboratively; the partnership has innovated and shared best practices with others. The biggest challenges, such as climate change are happening at a pace that demands the use of collective resources to meet them. In addition, One Tam builds upon a long local conservation history to connect the community to Mt. Tam’s natural, cultural, scenic and recreational resources. Another goal is to inspire stewardship, enjoyment and the appreciation of the mountain. One Tam will make the wealth of innovative, high-quality science they have about the health of Mt. Tam more accessible to a broader range of volunteers, visitors, schools, and surrounding communities. Working with youth and developing stewardship while helping them imagine they are a part of the future is a cornerstone of One Tam’s work.

One Tam/WPIA partnership dialog:

-One Tam renews offer to work with WPIA to bring broader awareness of Emig cabin/accessibility opportunities.

-One Tam offers to present to the broader membership an overview of work being done, such as but not limited to, what the array of cameras placed around the mountain are capturing, the work being done on West Peak, the overall health of the mountain.

-onetam.org- website includes all agencies and their scope of work and projects.

- Fireplace heat shield

Chimney sweep came up to WPI; there is bulging in the members lounge fireplace. He recommended installing a heat shield to arrest the damage. Chris authorized \$200 to purchase the heat shield and the innkeepers have installed it.

- Septic repairs
Estimate portal to portal \$2,000 not including upgrades. Chris would like to include upgrades so it doesn't need to be done in another 5 years; this estimate will likely be in the \$2500-3000 range.
- Policy for newsletter promotions
Move policy discussion to March Board meeting agenda
- Request for day use (other than policy approved days Tuesday through Thursday)
 - MMWD Monday, February 25th, 6 people
 - Alison Bricker, either Friday April 19 or Friday May 10; hosting a fundraiser hike 11-3pm
 - Mark Northcross, Sunday April 28, 11am-3pm; climate change hiking group
All 3 requests approved
 - "At the Crossroads" annual fundraising hike for at-risk youth group- Sunday June 23
They provide port-a-potties; in the past they have simply accessed WPI water and the potties and primarily use the outdoor space.
This request approved

COMMITTEE REPORTS

Building & Grounds: Urban Carmel & Mark Cavagnero

Communications/Website Committee: Jan Gauthier

Development Committee: Suzie Adams Koide

Election Committee: Chris Marcuse & Lin Johanson

Event Committee: Gail Shahan/Fran Rondeau

Fire & Safety: Pete Martin

Discussion- WPI responsibilities vs MMWD in regard to maintenance brush clearing/defensible space and other 'heavy' projects. Chris reports MMWD feels the WPI has met the requirements for clearing defensible space and should continue with the brush clearing but the 'heavy stuff' is done. Pete offered a reminder that MMWD is the WPI's landlord, and as such, should participate fairly in the overall maintenance projects and not rely on the WPI to do the 'heavy lifting.'

Garden Committee: Kathleen Kopp

Heritage/History Committee/ Historian: Fred Runner

Housekeeping: Fran Rondeau/Bonnie Jones

- Refrigerator- repair man replaced a gasket in the freezer and the castors will be installed once a special piece of equipment is borrowed and brought up to the WPI.
- 4 new mattresses
- New curtains

Water Tank/System: Bonnie Jones

Membership: Gordy & Lynn MacDermott –
75 late notice were sent out February 2nd, which is average

Mountain Organization Liaison: Olene Sparks

Newsletter: Alison Bricker – Spring/March deadline – 02/22/19

In attendance, members Nita Winter & Rob Badger discussed the upcoming “Educational Call to Action” exhibit at the Bay Model in Sausalito, a free event to attendees. This event is hosted by the California Native Plant Society and is sponsored by the MMWD, Marin Community Foundation and One Tam. Nita and Rob’s work include many images of wildflowers on Mt Tam with a connection to the West Point Inn. They request permission to announce this event in the upcoming March 1st WPI newsletter. After discussion, and due to the nature of the images/connection to WPI and agreement there will be no ‘sales pitch’ in the newsletter article or at the event, it was approved.

After discussion it was approved due to the connection to the WPI and that no sales pitch will be part of the article or at the event.

Old Timer’s Liaison: Marilyn Skaff

Pancake Breakfasts: Lin Johanson/Gordy MacDermott

Personnel: Lin Johnson/Fran Rondeau

Policy & Procedures: Wayne Koide

Reservations: Jennifer Greene

Work Parties: Don Keeley

Open Meeting was adjourned 9:02pm.

Move: Jim Parton; Second: Bob Newcomer; Unanimous

Respectfully Submitted,

Jean Jefferies

Secretary

Policy Motions passed this meeting	
<i>Topic</i>	<i>Details</i>
<u>Emig Cabin Reservation Procedures</u>	Board approves ADA cabin reservations will be left open for individuals with disabilities up until 7 days in advance of booking as of July 1, 2019 reservations.